

CoHo Membership and Affiliation Categories

		Owner?	
		Yes	No
Resident?	Yes	Resident Owner	Guest (if <45 days/year) Resident Non-Owner (if 45+ days/year)
	No	Non-Resident Owner	Associate Member Friend of CoHo

Owner = Member of the Board of Directors = anyone whose name is listed on the deed for a CoHo unit

Non-Resident Owner (NRO) = an Owner who is not living in CoHo

Resident Non-Owner (RNO) = someone who lives in CoHo, but does not own a home in CoHo

Associate Member (AM) = someone who has completed the Associate Member application process, been accepted by consensus, and is current with dues

Friend of CoHo (FOC) = someone who has completed the Friends of CoHo application process, signed the Friends of CoHo Agreement, and is current with dues

Membership Steps		Resident Owners	Non-Resident Owners	Resident Non-Owners (Renters)	Associate Members	Friends of CoHo
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Timing of Application Process

1	Process completed prior to closing on CoHo unit or renting unit	Yes	Yes	Yes		
2	Minimum # of weeks to give time to connect with CoHoots	Expect 4-12 wks minimum	Expect 4-12 wks minimum	Varies	12 weeks minimum	
3	Submit Application and Agreement forms	Yes	Yes	Yes, combined form	Yes	Yes

Tasks

1	Read CoHo Vision & Values and Purpose Statement	Yes	Yes	Yes	Yes	Yes
2	Complete application form and pay one-time application fee at beginning of process	\$25 per household	\$25 per household	Yes, combined form, no fee	\$15 - Individual or \$25 - Household	\$25 per household
3	Review Responsibilities and Rights with buddy (see below)	Yes	Yes	Yes	Yes	Yes
4	Attend common meals or social events	At least 3	At least 3	One or more	At least 3	One or more
5	Meet with HUB for preview of workshare opportunities	Yes	Yes	Yes	Yes	Yes
6	Start learning Nonviolent Communication	Begin CoHo NVC class or other steps ¹	Begin CoHo NVC class or other steps ¹	Read overview pamphlet	Begin CoHo NVC class or other steps ¹	Read overview pamphlet
7	Read CoHo bylaws and CoHoTopia bylaws	Yes	Yes	Recommended	Yes	CoHoTopia Bylaws only
8	Read materials in "virtual binder" (minutes, policies, and additional background documents)	Yes	Yes	Yes	Yes	
9	Attend CoHo business or community life meeting or team meeting	At least 3	At least 3	One or more	At least 3	
10	Submit bio and photo for posting	On CoHo website	On CoHo website	On CoHo website	On CoHo website	On internal Tiki site
11	Have at least one Clearness Committee	Yes; prior to closing	Yes; prior to closing	Yes; prior to move-in	Yes	
12	Be approved for membership via consensus decision (see Affiliates Guidelines for details)				Yes	
13	Read CoHo Condominium Declaration (legal document for unit purchase)	Yes	Yes			
14	Review Financial Responsibilities with Finance Team	Yes	Yes	Yes		

¹ Begin taking the CoHo NVC class (usually 13 wks of 2 hrs/wk, plus at-home study). If class participation is not possible, do one of the following:
CoHo Membership Guidelines

read Nonviolent Communication by Rosenberg, work through Nonviolent Communication workbook by Lucy Leu, listen to "NVC Training Course" (9 CDs plus booklet), read Speak Peace by Rosenberg, listen to Speak Peace CDs, or so some other equivalent introduction to NVC

Responsibilities		Resident Owners	Non-Resident Owners	Resident Non-Owners (Renters)	Associate Members	Friends of CoHo
Abide by Agreements						
1	Agree with the Vision and Values, and Purpose Statement	Yes	Yes	Yes	Yes	Yes
2	Abide by CoHo bylaws, policies, and consensus decisions	Yes	Yes	Yes	Yes	Yes
3	Agree with the consensus process	Yes	Yes	Yes	Yes	
4	Complete duties as CoHo Director and CoHoTopia voting member	Yes	Yes			
5	Assume responsibility for Resident Non-Owner's adherence to CoHo bylaws, policies and consensus decisions; give Unit Owner proxy if desired so RNO can fully participate in community meetings		Yes			
6	Arrange for a Resident Owner to be a buddy to the Resident Non-Owner in your unit		Yes			
7	Stay informed about community business and activities	Via CoHoList & CoHoChat	Via CoHoList & CoHoChat	Via CoHoList & CoHoChat	Via CoHoList & CoHoChat	Via CoHoChat
Participate¹						
8	Attend community life and business meetings and participate in the consensus decision-making process	Yes	Yes	Encouraged, but may not block consensus	Yes; some limitations on consensus ²	May attend meetings; some limitations on consensus
9	Participate on one or more committees (including serving in team or community leadership positions), take part in work parties, and/or complete work via HUB	Yes	Via RNO or other workers or other arrangements	Yes (unless other arrangements with Owner)	Yes	Encouraged to contribute suggested # hours/yr
10	Participate in CoHo Wellness Retreats	Yes	Strongly encouraged	Encouraged (NVC req'd) ³	Yes	
11	Participate in CoHo workshops and social gatherings	Yes	Strongly encouraged	Strongly Encouraged	Yes	
12	Complete nonviolent communication training	Yes	Yes	Yes	Yes	Familiar with NVC
13	Complete CoHo consensus training	Yes	Yes	Encouraged	Yes	

Responsibilities Footnotes

¹ See ParticipationPolicy (most current version) for details
CoHo Membership Guidelines

² See AffiliatesPolicy (most current version) for details

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Responsibilities		Resident Owners	Non-Resident Owners	Resident Non-Owners (Renters)	Associate Members	Friends of CoHo
Handle Finances						
14	Meet with Finance Team and review FinancePamphletForNewCoHoots	Yes	Yes	Yes		
15	Pay dues	Monthly HOA dues	Monthly HOA dues		Mon/Qtr CoHoTopia dues	Annual CoHoTopia dues
16	Pay utilities billed through HOA	Yes	Yes			
Rights/Benefits		Resident Owners	Non-Resident Owners	Resident Non-Owners (Renters)	Associate Members	Friends of CoHo
Participate on CoHo Email Lists and Tiki Site						
1	CoHoList (business, meetings, minutes, units for resale, etc.)	Yes	Yes	Yes	Yes	
2	CoHoChat (social events, requests, interesting info, personal info)	Yes	Yes	Yes	Yes	Yes
3	Tiki Site (full access to coordinated calendar, archives, bios, photos)	Yes	Yes	Yes	Yes	
4	Tiki Site (limited access to meal calendar, bios, photos, etc.)					Yes
Participate in CoHo Meal Program						
5	Participate in meal program (eat meals, work on cooking/clean-up crews)	Yes	Yes	Yes	Yes	Yes
6	Be on meal software	Yes	Yes	Yes	Yes	Yes; annual fee per adult
7	Schedule Wild Card, Special Event, or Club Meals in meal program	Yes	Yes	Yes	Yes	
8	Purchase pantry items for household	Yes	Yes	Yes	Yes	
Common House						
9	Have key code, use laundry facilities, reserve guest/meeting rooms, have cubby in entryway	Yes	Yes	Yes	Yes	
Facilities						
10	Have Workshop keycode (based on CoHo policies/guidelines on workshop use)	Yes	Yes	Yes	Yes	

11	Have key code to Bike Barn and access to bike repair station	Yes	Yes	Yes	Yes	
12	Have garden plot and access to garden tools on-site	Yes	Yes	Space available basis	Space available basis	

Rights/Benefits		Resident Owners	Non-Resident Owners	Resident Non-Owners (Renters)	Associate Members	Friends of CoHo
Social Activities and Support						
14	Have a Welcome Ceremony	Yes	Yes	Yes	Yes	Intro at meeting
15	Participate in CoHo social activities	Yes	Yes	Yes	Yes	Sometimes limited to space available basis
16	Use childcare provided for CoHo meetings, work parties, etc.	Yes	Yes	Yes	Yes	For work parties and meetings
17	Be eligible to be a buddy to a Friend of CoHo 6 months after becoming AM				Yes	
18	Receive CoHo membership list (two versions of list)	Member version	Member version	Member version	Member version	Friends version
19	Give/receive help via Supportive Salmon	Yes	Yes	Yes	Yes	
20	Participate in Sharing Circles	Yes	Yes	With OK from CLC	Yes	With OK from CLC
21	Participate in CPR (conflict prevention resolution) sessions	Yes	Yes	Yes	Yes	
22	Participate in some CoHo workshops (subject to prerequisites and space available)	Yes	Yes	Yes	Yes	
23	Have birthday listed on Tiki calendar	Yes	Yes	Yes	Yes	
24	Receive CoHo ID Card (formerly used as bus pass)	Yes	Yes	Yes	Yes	