

# **Current CoHo WorkShare Teams**

## **Introduction:**

CoHo has eight Teams which oversee the majority of work that gets done at CoHo. There is also a Steering Council and assorted sub-committees. This document provides a summary of the purpose of the eight primary Teams. Each Team also has a charter, which provides much more detail about the Team's purpose and activities. Those can be found on CoHo's tiki website, in the member file share area.

## **Administration Team**

The Admin Team works to ensure smooth administration of all aspects of CoHo, with the exception of the oversight delegated to the Finance Team. The Team's purpose includes assuring community records are accurate and accessible; maintaining healthy communications with our neighbors; assisting with a smooth transition into the community for new owners and renters; maintaining and improving the CoHo webpage; and more. In order to accomplish this work, the Admin Team oversees the work of the following sub-committees: Neighbors Committee, Membership Committee, Tech Team, and Archivist Committee.

## **Buildings Team**

The Buildings Team is responsible for overseeing the preventative maintenance and repair of the physical structures that are owned by our community. The Team also reviews any structural changes individual owners wish to make to their unit through the Design Review Process. Team members accomplish these tasks through a combination of doing work themselves, recruiting volunteers from the community, and overseeing qualified contractors.

## **Common House Team**

The Common House Team is responsible for overseeing the process of organizing, decorating, maintaining, and cleaning the common house. The Team establishes guidelines for the use of the Common House, organizes its upkeep and maintenance, and searches for resourceful ways to furnish, decorate and renew the spaces for the enjoyment of the entire community.

## **Community Life Cluster (CLC)**

The CLC's purpose is to maintain and support a healthy community and assist individual community members in their efforts to maintain a healthy life within the community. They also organize monthly Community Life Meetings to discuss topics of interest to the community, which are held in the Common House on the first Wednesday of each month. The Community Life Cluster includes a wide variety of sub-teams, including the Conflict Prevention and Resolution Team, the Sharing Circle Facilitation Team, Supportive Salmon, Kids Club, the NVC Planning Group, and more.

**Finance Team**

The Finance Team's purpose is to complete all fiscal functions necessary for the CoHo HOA to smoothly operate, and to do so in a transparent manner using a checks and balances system.

**Grounds Administration Team (GAT)**

The GAT Team is responsible for overseeing the process for planting and managing plants on CoHo's Common Spaces. They also help residents who want to plant items on GCE with CoHo's ten-day-review process to request approval for those plans. Exception: the Orchard and Gardens are managed by their own sub-Teams, and are not the responsibility of the GAT.

**Sustainability Action Team (SAT)** The goal of the Sustainability Action Team is the support the "eco" in ecovillage. They support individuals, Teams, and groups in taking sustainability actions; provide communication, coordination, and other administrative efforts to assist and document sustainability-related activities at CoHo; and connect to the larger community around sustainability-related issues.

**Sustenance Team**

The Sustenance Team works to support a joyous and successful meal program at CoHo. This includes organizing meal crews, stocking the pantry, overseeing organization and deep cleaning of the kitchen, and more.

**Steering Council**

The Steering Council aims to support CoHo's Long Range Planning and smooth governance, and serves as the group that CoHo Teams or individuals can approach with any concerns that don't have another venue to address. The SC does this in part by scheduling and managing effective Business and Board of Director meetings; overseeing orderly elections; keeping in regular contact with WorkShare teams to support their efforts; supporting and facilitating the community in resolving issues and solving problems, and managing the business flow at a sustainable level. The Steering Council oversees the community Facilitators and the HUB.