



CoHo Ecovillage • 1975 SE Crystal Lake Dr #101 • Corvallis, OR 97333

Resident Non Owner Application and Agreement

As you complete the membership steps, enter dates below.

CoHoots to Help	Date(s)	Membership Steps
Owner or Buddy		Read CoHo Vision & Values and Purpose Statement.
Owner or Buddy		Review CoHoMembershipGuidelines and agree to fulfill responsibilities listed for Resident Non Owners.
Owner or Buddy		Read community documents provided by Membership Team and review with Owner or Buddy. (Reading Bylaws is also recommended.)
Any CoHoot		Attend one or more common meals or social events.
Any CoHoot		Attend one or more CoHo business meetings, community life meetings, or team meetings.
HUB Member		Meet with HUB for preview of workshare opportunities.
Buddy or NVC Team		<p>Begin taking the CoHo NVC class (usually 13 weeks of 2 hrs/wk, plus at-home study. If class participation is not possible, do one of the following:</p> <ul style="list-style-type: none"> • read Nonviolent Communication by Rosenberg • work through Nonviolent Communication workbook by Lucy Leu • listen to "NVC Training Course" (9 CDs plus booklet • read Speak Peace by Rosenberg • listen to Speak Peace CDs • or do some other equivalent introduction to NVC. <p>Non Resident Owners are still encouraged to take the CoHo NVC class later because it helps to build strong connections with other CoHoots.</p>
Membership Team		Submit bio and photo (initially shared with community members and later posted on CoHo website).
Finance Team		Review FinancePamphletForNewCoHoots with Finance Team.
Owner or Buddy		Have one or more Clearness Committees to clarify assumptions, expectations, and the decision to live at CoHo (Owner or buddy will coordinate).
Membership Team		Turn in completed Agreement Form.

With commitment to this community of neighbors,

Name (please print)

Signature

(for meal program)
Birthdates (dd/mm/yy)
of children under 18

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

To Be Completed by Membership Team

When application process is started:

Date Task

	Assign buddy
	Provide CD with membership documents to be reviewed
	Provide contact info for HUB members
	Provide contact info for Finance Team members

When application process is completed:

Date Task

	Assign an After-Move-In Buddy to review Orientation Guide
	Coordinate Welcome Ceremony
	Provide copy of Meal Program Guidelines (if new to meal program)
	Notify Sustenance Team of eligibility to be on meal software
	Post birthdates on Tiki birthday calendar (for adults, month/day only)
	Add to CoHo Membership List and provide copy of Member version of list (Debby)
	Add to CoHoList and CoHoChat (Debby)
	Make request to add to Tiki (Susan)
	Send bio/photo to Tech Team for posting on website
	Label a cubby and update cubby list (Susan)
	Contact Common House team to arrange a common house tour and orientation
	Make nametag (Susan)
	Notify Shop Team to get signature on Shop Use Agreement, arrange training, and provide code
	Arrange for CoHo ID (if they are still being used)
	Ask Admin to contact landlord to arrange to give unit owner proxy to Resident Non Owner (ProxyForm20080805)
	If landlord is giving proxy, notify attendance spreadsheet guru (Dave) to update the spreadsheet
	Notify Secretary of new Resident Non Owner (for attendance reporting)
	Verify Resident Non Owner has completed the CoHo Emergency Information Sheet (provided on CD with membership files) and placed in red notebook in common house pantry
	Verify Resident Non Owner has received mailbox keys from landlord or Austin
	Check if landlord has left set of unit keys with Ted; check if Resident Non Owner has been informed
	File this Agreement Form